



wedding planning workbook

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inspiration worksheet

when you are planning the biggest party of your entire life, it is important for the wedding to reflect the both of you and your individualism. here are some questions that you may want to ask yourself so that you stay true to your style and that your wedding is a reflection of the wonderful couple you are.

what do you want guests to remember most about your wedding?

what describes the setting and mood of your wedding day?

- formal
- traditional
- romantic
- bohemian
- rustic
- luxurious
- timeless
- classy
- elegant
- modern
- glamorous
- fresh
- party
- low-key
- contemporary
- intimate
- religious
- fun
- unique
- destination
- hip
- natural/organic

how many people do you think you will have?

- small (under 100)
- mid-sized (100-199)
- average (200-250)
- large (250-300)
- extra large (300 and up)
- approximate number.....

what are your biggest priorities?

- the date or time of year
- using a specific officiant
- hiring a wedding planner
- bringing in outside vendors
- the venue
- an outdoor space
- accommodating a large guest list
- food and drink
- music
- wedding dress
- flowers and decor
- photography or videography
- other.....

what is your ideal time of day for a wedding?

- morning
- mid-day
- sunset
- evening
- late night

your ideal time of year?

- spring
- summer
- autumn
- winter
- date.....

what colours inspire you?

- earthy
- muted
- jewel tones
- soft pastels
- whites/neutrals
- citrus/fresh
- gold/metallics
- bold/bright

describe your ideal venue(s)

- church
- historic home
- barn
- ballroom
- warehouse
- hotel
- private home
- theatre
- gardens
- conference centre
- field/outdoors
- waterfront
- private club
- other.....

do you have a ballpark budget?

.....

wedding budget

wedding category	budget	spent
venue		
ceremony		
reception		
attire		
dress & alterations		
suits		
shoes		
garter		
veil		
make-up / hair		
photography		
Engagement		
wedding day		
videographer		
planner		
floral decor		
bridal + toss bouquet		
bridesmaids bouquet		
boutonnieres + corsages		
ceremony/aisle		
centerpieces		
catering		
food		
beverages		
cake		
music		
ceremony		
reception		
invitations / paper suite		
rentals		
transportation		
favours / gifts		
other		
total		

planning timeline

first priorities (12+ months out)

guest count
venue
wedding planner
music
photographer
videographer
hair+makeup
transportation

these items get top priority when you begin your planning journey. your guest count will determine your venue along with your budget. your venue selection will confirm your wedding date and everything else will fall into place from there. the vendors listed here can get booked up quick so it is worth getting in touch as soon as your date has been confirmed.

next up (7 to 12 months out)

dress
save the dates
honeymoon
hotel block -guests
wedding night suite
catering
floral decor

these items can be time sensitive, you may want to plan these in 12+ months out if you see fit. for example you may have a quick engagement that means prioritising differently

third on your list (6 to 12 months out)

cake
bridal party attire
rentals
invitations
rehearsal dinner
registries
alterations

these tasks are a little more flexible time wise, the majority of these vendors can be seen before the big day or can usually do multiple weddings in a day. Just make sure you still give them plenty of time to prepare.

finishing touches (6 months or less)

showers
favours
cake server+knife
programs+place cards
bridesmaids gifts
guestbook
toasting flutes=champagne
exit decor
exit+packing plan

these items are the last but certainly not the least. its now all about the small, personal details that make your wedding unique and memorable. let these things show who you are as a couple.

first priorities

venue	music
wedding planner	transportation
photographer	hair + makeup
videographer	other

next up

dress	wedding night suite
save the dates	catering
honeymoon	floral decor
guest room block	other

third on your list

cake	rentals + lighting + linen
invitations	rehearsal dinner
bridesmaids dresses	gift registry
groomsmen attire	alterations

before you say "i do"

favors	cake server + knife
bridesmaids gifts	guestbook
programs + place cards (paper suite)	toasting flutes = champagne
bridal accessories	exit decor (toss items, car decor)

REST EASY,
I'VE GOT
YOUR BACK

insider tips

insider tips

GUEST LIST

- *the guest list determines pricing - the lower the amount of guest that attend, the lower the cost of the wedding.*
-

VENUE

- *make an appointment - you want the venues managers full attention and to see the place for yourselves.*
-

BUDGET

- *determine your budget and then shop around, research multiple vendors and prioritise what is important to you. you will need to stay realistic and prepare for the possibility of cutting some costs.*
-

PHOTOGRAPHER

- *meet your photographer either face to face or on a video call. find your favourite that is within your price range and set up a meet to see if you get a good vibe.*
 - *bring the groom, he needs to click with them as much as you.*
 - *get to know them and ask plenty of questions, this vendor is one of the most personal decisions you can make whilst planning your wedding.*
-

WEDDING PLANNER

- *get one if you can, they can offer great support and insight into your big day.*
 - *meet with a few and see if your personalities match.*
 - *ask around, this is a big day you are entrusting to one person so make sure they are recommended.*
 - *be courteous, as you should with all supplier and let others know if you have chosen someone else, this allows them to free up their calendar's for other couples.*
-

BRIDAL GOWN

- *schedule an appointment before you go. you will get that 1-1 service if they know you are coming.*
- *wear the appropriate underwear. most of the day will be getting in and out of dresses, sometimes with help.*
- *plan for alterations in the budget.*
- *wedding dresses can take 4-6 months to come in so be sure to leave plenty of time for fittings, etc.*

insider tips

MUSIC & ENTERTAINMENT

- *make sure to see them doing their thing - check out some live videos from them before booking.*
 - *if you are using them to introduce the bridal party, make sure they have the correct pronunciation of their names.*
 - *ask about any fun extras they may offer (lighting, props etc.)*
-

TRAVEL AGENT

- *These services are free - reduce down your stress and let them help you plan the honeymoon.*
 - *start looking now - booking early will save you some penny's .*
-

REHEARSAL DINNER

- *if you plan to have a rehearsal dinner ask you photographer or videographer if they can include this in the package. this is a great way to get to know your photographer and videographer and they will also capture some nice, intimate moment's for you.*
-

CATERING & BARTENDER

- *have your guest count locked in as soon as you can. this can prove to be the biggest expense of the day.*
 - *try to remember the vendor's when planning in the meals, they may have it in their contract that a meal needs to be provided so always check in with them.*
 - *find out if your caterers offer a cake cutting service, after all you need someone to cut it all up.*
-

FLORAL DECOR

- *when meeting with your florist take a floor plan with you. when you have the number of tables, the style and size your florist will be able to give you a more accurate quote.*
- *be inspired - have a vision to share with your florist. pinterest is ideal for this.*
- *trust your florist - your budget may not cover what you want, but your florist will make what you can afford look amazing.*

insider tips

EVENT RENTALS

- look at every option rental companies have. they may be able to save you money if they include more in their package and will also save you a lot of time.
 - include your florist as they will be able to advise you on other items to rent to enhance your decor.
 - ask the venue - most venues include tables, chairs, linens etc. this will stop you over renting.
-

BRIDESMAIDS

- *don't feel the need to bring along all of the girls to your first appointment, having less opinions will make it easier.*
 - if you are asking the wedding party to buy their own suits/dresses make sure you know their budget. the last thing you want to do is break their bank.
 - know what you love and stick with it, this is your day after all.
-

ALTERATIONS

- *don't wait! everyone wants to lose a few pounds before the big day but don't wait until the last minute to be fitted.*
 - *remind your bridesmaids & groomsmen to go and get fitted, use the maid of honour and best man to help arrange this.*
-

HAIR & MAKEUP

- have a trial! even with amazing artists it's always worth testing this out first hand.
 - book early! you don't want to miss out on what you want, get the booking sorted so you can relax and know you are in safe hands.
-

WEDDING CAKE

- *show your uniqueness - consider designs and flavours that are going to reflect who you both are.*
- *make sure you have someone to cut the cake.*
- *think budget - the cake can add up the more you ask for, be mind full of what you can afford.*
- *think about using the cake as guest favours. trust me, a slice of cake to nibble on later at night will always go down a treat.*

insider tips

HOTEL ROOMS

- *room block! chat with the hotel manager as they can help you figure out how many rooms are needed for out of town guests.*
 - *think about how far away the hotels are from the venue.*
 - *enquire about special rates for your wedding night if you are booking a block.*
-

INVITATION & PAPER

- *most invitation vendors offer more than just invites and save the date cards. be sure to enquire about what else they can offer.*
 - *to save money bring out your creative side and have a go yourself, it would add a nice personal touch.*
-

PHOT BOOTH

- *photo booths have grown in popularity over the years. consider one to keep your guests entertained.*
-

TRANSPORTATION

- *when it is time to make your exit, a nice shiny car picking you up will be a great way to end the night.*
 - *book early! options may be limited in your area so make sure to get in quick to get your perfect ride.*
-

GROOMS ATTIRE

- *lets face it, men can be forgetful. book local or with a company that have shops all over, just in case one of the groomsmen need to have a last minute size change or misplace their pocket square.*
-

VIDEOGRAPHY

- *having a video of the day to re visit is a wonderful way to re live the day. many brides regret not having one so it is worth looking into.*
 - *speak to your photographer for any recommendations, they may offer it as part of their package.*
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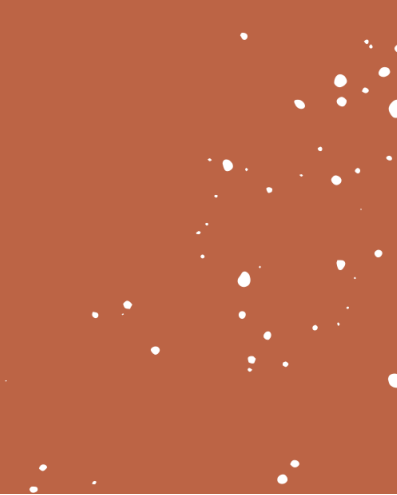
FAVORS & GIFTS

- *be creative! guest absolutely love seeing that personal touch at a wedding, it is a great way to reflect who you both are as a loving couple.*
- *think location - if you have a lot of out of town guest, think about showing off your tow/city and include this in the theme.*



check lists

let's get this show on the road



PAPER SUITE ITEMS

this is a list of a variety of printed items you may need for your wedding

- save - the - dates
- invitations, response cards
- wedding announcements
- programs
- place cards, escort cards, tables cards, menu cards
- guest book
- rehearsal dinner invitations
- thank you cards and gifts
- signage
- favours

FLORAL DECOR ITEMS

remember to chat with your florist about these items and keep n eye on the budget.

- brides and bridesmaid's bouquet
- flowers for hair
- flower girl flowers (petal toss, mini bouquet, flower basket)
- corsages (for mothers, grandmothers, honoured guests)
- boutonnieres (for groom, groomsmen, fathers, grandfathers)
- ceremony entrance
- aisle decor
- arch or alter arrangements
- memorial flowers
- reception entrance
- guest book and place card tables
- buffet table presentation
- table centrepieces
- cake/sweet tables
- reception ceiling
- toss bouquet
- bridal suite
- vehicle

GROOM'S TO-DO LIST

its a team effort, ask your soon to be husband to help with the following,

- plan the rehearsal dinner
- help you register
- attend the cake and food testings
- help find the band or dj
- plan the honeymoon
- write the bride a sweet not for her to read on the wedding day
- buy the bride a wedding gift
- help write thank you notes
- help chose exit transportation
- pick out and reserve the groomsmen attire
- purchase groomsman, usher, and ring bearer gifts
- collect guest names and addresses from your families

REHEARSAL DINNER

plan in the following for your rehearsal if you decide to set one up.

- create guest list
- venue
- invitations
- catering
- sound system for toasts
- slide show/video
- projector or tv screen
- photography
- videography
- music
- decorations
- pick out outfits

GIFTS TO PURCHASE

check out this list of gifts you may need to purchase for those who play in important part of your day.

- scripture readers
- guest book attendant
- bridesmaids
- flower girls
- mothers
- grandmothers
- to bride from groom
- ushers
- groomsmen
- ring bearers
- fathers
- grandfathers
- to groom from bride

CEREMONY PACKING LIST

you may already have it under control, but it always worth checking you have the below so nothing is forgotten,

- marriage license
- personal wedding vows
- all clothing
 - dress
 - shoes
 - veil
 - undergarments
- all accessories
 - jewellery
 - rings
 - bridesmaid jewellery
- guest book and pens
- programs
- signage
- send-off items if needed
- steamer
- emergency supply kit
- ring pillow, bell, or sign for ring bearer
- petals and basket for flower girl

LAST MINUTE CHECKLIST

the day is almost here, check you have the sorted the following before setting off.

- sweets for the hotel rooms
- reception favours
- cake cutting tools
- someone to cut the cake
- toasting flutes
- exit and packing plan
- vendor payments complete
- exit toss items
- getaway car decor
- something old
- something new
- something borrowed
- something blue
- garter for toss
- programs
- purchase gifts
- dress hanger
- guestbook and pens
- train someone to tie your bustle

CHANGING YOUR NAME

your married, wahoo! now its time to get that name changed, here is a list of the main areas to focus on.

- get a copy of your marriage certificate
- visit www.gov.uk and fill out an AP1 form.
- post the completed form along with a evidence requested to the land registry.
- other areas you will need to change you name over.

- driving licence
- banks/credit card companies
- utilities
- employer
- insurance companies
- lease/mortgage
- legal documents
- medical care provider
- passport
- voter registration
- will



thank you

for more guides, support and information on my wedding packages please visit

www.danielgoodyearphotography.co.uk